

Minutes of the Meeting of Skirlaugh Parish Council held on 24th April 2024

Present: Cllr. McDonald (in the chair), Cllrs. Harrison, Johnston, Wilson, Richards (co-opted)

1. Open Forum

Two residents attended the public participation session.

2. Co-Option to Vacancies

- **Resolved** that Mr. M. Richards is co-opted to one of the vacancies.

3. The minutes of the meeting held on 27th March, having previously been circulated, were taken as read.

- **Resolved** that the minutes should be approved and signed. There were no matters arising.

4. Matters Arising from the Annual Parish Meeting

The football team is proposing to purchase its own grass mowing equipment in order to maintain the playing field, as well as installing drainage. An application has been made to the Football Foundation for a grant of 75% towards the cost. The parish council was asked if it would be able to make up the balance of the cost. To be discussed at the next meeting.

5. Grass Cutting Tender

The revised tender had been circulated. This is for the churchyard only and does not include Jubilee Wood.

- **Resolved** that the tender document is approved. Quotes to be sought from the current contractor plus two others.

6. Churchyard Maintenance

The amended draft letter regarding the yew tree had been circulated.

- **Resolved** that the letter is sent to the Archdeacon, copy to the Vicar.

A request was received for a strip of the wildflower area to be mowed to facilitate access to a resident's neighbouring hedge. This was agreed; the contractor will be advised of this.

7. Jubilee Wood

Two quotes have been received for repairing the fence. Quote A retains existing boards on new posts. Quote B is for renewal of boards and posts in the damaged section.

- **Resolved** that quotes are requested for full replacement of the complete fence with post and rail fencing similar to that at the entrance to Jubilee Wood.

8. Festive Lighting

ERYC has replied that they will be able to fix the lamppost motifs and has requested a site meeting. Cllr. Johnston will attend to this.

9. Renewal of Insurance

- **Resolved** that the insurance cover is renewed with Clear Councils with a 3-year long term undertaking.

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10. Funding Request

A resident has asked whether the parish council would provide funding towards the cost of providing a planter, similar to those outside the village hall, for the garden at the school and improving accessibility. The resident will be invited to attend the next meeting to provide further details.

11. Highways and Grounds Maintenance

(a) **Salt bins:** ERYC has provided details of costs for maintaining salt bins and providing salt.

- **Resolved** that ERYC is asked to carry out routine maintenance visits for the parish council's five salt bins.

(b) **Traffic speed:** Cllr. Holtby is awaiting a reply from ERYC Traffic Management.

12. ERYC Correspondence

(a) **D-Day 80th anniversary:** grant of up to £500 for commemorative projects. Suggested that a planter for flowers or herbs is sited near the soldier silhouettes.

- **Resolved** that Cllr. Johnston looks at costs for a planter and that an application for a grant is submitted.

(b) Information about apprenticeship programme.

13. ERNLLCA Correspondence

(a) Details of training sessions.

14. Other Correspondence

(a) Details of changes to payroll processing.

(b) PKF Littlejohn: details of external audit for 2023-24.

(c) Two requests received to add links to the website. It was agreed that only local businesses and organisations are included on the website.

15. Payment of Accounts

Tony Cook Ltd	66.00	Cutting Jubilee Wood
ERNLLCA	736.59	Annual subscription
Ionos	3.60	Councillor emails monthly fee
Lawn n Order	517.90	April playing field cutting
Village Hall	202.50	Room hire 2023-24

- **Resolved** that payment of these accounts is approved.

HSBC has not been able to process the change of mandate application. A paper copy was completed, to be submitted by post.

16. Date of Next Meeting

Wednesday 29th May 2024 at 7.30 pm in the Village Hall.